

Annual General Meeting Resolution Procedure

- Roberts Rules of Order will be our main guide.
- The deadline to submit resolutions to the 2023 AGM (Annual General Meeting) was November 6th.
- All resolutions are to be distributed to convention delegates prior to the OFA (Ontario Federation of Agriculture) AGM. This year the package was sent on November 13th.

Process

1. The resolution chair will state the 'therefore be it resolved...' of the resolution.
2. To move a resolution or speak to a motion, go to the nearest microphone; state your name, county or local federation, and state if you are in favour or opposed to the resolution. If you are moving the next resolution, please be prepared in advance by being near the closest microphone to keep the process moving.
3. The mover of a resolution has the right to speak first, to provide clarification during debate and may speak again to close debate.
4. Once the resolution is seconded, the debate will be limited to two minutes per speaker.
5. Amendments will require a mover, seconder and vote of majority. If the amendment is accepted, then a vote is taken on the amended motion.
6. Each delegate is limited to speaking once.
7. The Resolution Session Chair will call the question when one of the following occurs:
 - a. The mover speaks for a second time to end debate; or
 - b. Seeing no further debate; or
 - c. If a motion to close debate has passed: or
 - d. Debate has become repetitive and no new information is being provided.
8. Registered delegates will vote using the electronic voting devices which are provided.

Resolutions approved at the OFA AGM are not binding on the OFA Board. The OFA board will add all passed resolutions to their meeting following the AGM. Depending on capacity, strategic direction, other organizations being best suited to follow up, or other considerations, the resolution may not be pursued. Correspondence to the Federation that submitted the resolution will be shared following board discussion to share the outcome. Resolution results will be posted on the OFA website under resources and can be accessed by all members.