

Date:

Re: COVID-19 Essential Worker Exemption

Dear Officer or Official,

The person carrying this letter is considered essential to Ontario's workforce as per the Ontario Government list of essential workplaces published on April 3, 2020, under the following:

**Agriculture and food production**

- 24. Businesses that produce food and beverages, and agricultural products including plants, including by farming, harvesting, aquaculture, hunting and fishing.
- 25. Businesses that process, manufacture or distribute food, beverages, crops, agricultural products, animal products and by-products.
- 26. Businesses that support the food or agricultural products supply chains and the health and safety of food, animals and plants.

**Supply chains**

- 1. Businesses that supply other essential businesses or essential services within Ontario, or that supply businesses or services that have been declared essential in a jurisdiction outside of Ontario, with the support, products, supplies, systems, or services, including processing, packaging, warehousing, distribution, delivery, and maintenance necessary to operate.

We are providing this letter to our employee, \_\_\_\_\_, to abide by the guidelines designating our workplace as essential and exempt from closure. This position also requires our employee the ability to travel to and from the address indicated below in order to conduct business.

**Address of Farm Location(s):**

Please feel free to contact the undersigned for any questions relating to this workplace.

**Name:**

**Title:**

**Phone:**

A complete list of all essential workplaces is available on the Government of Ontario website.